

## Shareholder Communication Policy

**2023**

This statement is current as at 20 September 2023 and has been approved by the Board of Hannans Ltd



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## 1 INTRODUCTION

### 1.1 PURPOSE

Hannans Ltd (**Hannans** or **Company**) aims to ensure that the shareholders of the Company are informed of all major developments affecting the Company. All shareholders have access to the Company's annual report, and may also request copies of the Company's half-yearly and quarterly reports. The Company also encourages full participation of shareholders at the annual general meeting of the Company.

### 1.2 STATEMENT OF POLICY

The Shareholder Communication Policy is a commitment by the Company to provide timely, accurate and compliant information to the shareholders of the Company to enable them to exercise their rights as shareholders in an informed manner.

## 2 APPLICATION

### 2.1 TYPES OF COMMUNICATIONS

Information will be communicated to shareholders but are not limited through the following ways:

#### (a) ASX announcements

Significant developments affecting Hannans and the projects may be the subject of an announcement to the ASX under the continuous disclosure obligations. All announcements and other information released to the ASX will be placed on Hannans' website as soon as practicable after release.

#### (b) Quarterly reports

Hannans releases an update of operational and cashflow performance and any other significant items to the market every quarter. These quarterly reports are lodged with the ASX by 31 January, 30 April, 31 July and

31 October each year and are placed on Hannans' website as soon as practicable after it has been released to the ASX.

#### (c) Half-year and annual reports

The half-year report and annual report provide a detailed review and analysis of the Group's objectives, performance and financials.

The half-year results must be reported to the ASX by the middle of March each year. The annual results must be reported to the ASX by the end of September each year. Those results are then incorporated into the Annual Report which must be lodged with the ASX by the end of September each year. The annual report will be sent to shareholders, who have elected to receive it.

The half-year and annual reports are placed on Hannans' website as soon as practicable after they have been released to the ASX.

Historical annual reports are provided on the Hannans' website.

#### (d) General meetings

General meetings of shareholders will usually be held in Perth. At the discretion of the Board, general meetings may at times be held at other locations. Shareholders are encouraged to attend the Company's general meetings.

Prior to all general meetings shareholders will be provided with an explanatory memorandum to accompany the Agenda and Notice of Meeting. All materials relating to the general meeting will be placed on the Hannans' website. Additionally, the Company supports the ASX 'Guidelines for Notices of Meeting' and will endeavour to follow those guidelines in notices of meetings.

At the annual general meeting where the Company's annual financials are presented the auditor's lead engagement partner will be present to answer questions from shareholders about the conduct of the audit and the preparation and content of the auditor's report.

At the general meetings shareholders are encouraged to participate and ask questions. Questions can also be lodged prior to the general meeting by completing the relevant form accompanying the Notice of Meeting.

All substantive resolutions at shareholder meetings will be decided by a poll rather than a show of hands.

**(e) Analyst, Investor and Media Briefings**

Analyst and media briefings will generally be conducted as and when required. Where practicable, such briefings will be webcast and/or recorded. Links to the webcast and/or other recordings of the briefings, together with any materials distributed at such briefings, will be posted to Hannans' website at the time of the briefing.

Investor meetings, site visits and one-on-one briefings with the financial community and/or institutional investors or analysts may be held from time to time. At those meetings Hannans will not disclose any information that a reasonable person might regard as being price sensitive unless such information has previously been released to the market through the ASX or is otherwise already in the public domain. If information that a reasonable person might regard as being price sensitive and which has not previously been released to the market through the ASX is inadvertently released at any meeting, Hannans will release such information to the ASX as soon as is practicable.

## 2.2 METHODS OF COMMUNICATIONS

**(a) Website**

Hannans website ([www.hannans.com](http://www.hannans.com)) will be the primary tool to communicate rapidly with shareholders, and as a source of meaningful and current information about the Company.

Shareholders may register to receive the Company's announcements by email at the homepage of Hannans' website. Once registered, shareholders will receive email notifications of when an announcement is made by the Company to the ASX, including the release of the Annual Report, half-yearly reports and quarterly reports. Links are made available to the Company's website on which all information provided to the ASX is immediately posted. Historical Annual Reports of the Company are provided on the Company's website.

**(b) Email**

The Company will no longer send physical meeting documents unless a shareholder requests a copy to be mailed. Hannans encourages all shareholders to provide email address for immediately receipt of shareholder notices when they become available online, for items such as meeting documents and annual reports. An "Election of Electronic Communications" letter is available on the Company's website which set outs the method for the shareholders to update their communication preference with the Company's share register.

Shareholders may also elect to receive their share registry communications from the share registrar, Computershare Investor Services Pty Limited by email. This will include receiving links to the Annual Report and Notice of Annual General Meeting. Shareholders may do this by registering themselves on Computershare website.

**(c) Authorised spokespersons**

Only the Managing Director and/or Chief Executive Officer (together **Executive Officer**) and those employees authorised by Hannans are permitted to make public statements on behalf of the Company.

## 3 PUBLICATION

A copy of this Shareholder Communication Policy will be published on Hannans website.

If you do not understand this Shareholder Communication Policy or how it applies to you, you should discuss the matter with the Executive Officer or the Company's spokesperson.

## 4 REVIEW

This Shareholder Communication Policy will be reviewed annually by the Board of Directors to ensure it continues to comply with all applicable laws and good corporate governance practices.